



Unit 1: Work, Jobs & Skills

Number of Pages (Students Workbook)	89	Videos	19
Number of Pages (Trainer's Manual)	118	Interactive Exercises	5
Supporting Documents	2	Price (ex VAT/delivery)	£175

Table of Contents

What is work?

Payment

When people work

Is your job paid or unpaid, full or part-time?

Why do people work?

Work changes your life

Has work changed your day?

People in work

Who are the people you meet in work?

Jobs that people do

Horticulture	Farm work
Hospitality	Care work
Catering	Building/construction work
Retail	Factory work
Services	Car/garage/forecourt work
Caretaking and grounds maintenance	Office/administration work
	Sports and leisure industry

The working environment

The place

The people

Clothes/uniform

Tools

Skills and qualities

What type of person are you?

What do you need to be good at in your job?



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