



Unit 2: Getting a Job & Preparing for Work

Number of Pages (Students Workbook)	39	Videos	6
Number of Pages (Trainer's Manual)	67	Interactive Exercises	2
Supporting Documents	4	Price (ex VAT/delivery)	£100

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How do people find work?

Steps in getting a job

Application

Interview

What happens once you get the job?

Contract

Preparing for your new job

It's the night before you go to work!

It's the morning before you go to work!

How do I know what to wear for work?

The where, who, what and when of the job

Where

Who

What (tasks)

What (tools) and when

Work rota