



Unit 4: Communication

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| Number of Pages (Students Workbook) | 34 | Videos | 6 |
| Number of Pages (Trainer's Manual) | 45 | Interactive Exercises | 2 |
| Supporting Documents | 4 | Price (ex VAT/delivery) | £60 |

Table of Contents

What is communication?

Process of speaking
Process of listening
Body language
Reading and writing

Everyday signs and symbols



45c Derry Road, Strabane, Co. Tyrone, BT82 8DY
Tel: (028) 7188 3114 Fax: (028) 7188 5273
mail@newhorizonpartnership.co.uk

